



Stormwater Manager

Class Code:
72182

Bargaining Unit: N/A

CITY OF ROCKVILLE
Established Date: Dec 12, 2008
Revision Date: Aug 30, 2016

SALARY RANGE

\$79,812.00 - \$127,698.00 Annually

JOB SUMMARY:

This position is responsible for performing difficult professional and administrative work involved in all aspects of the City stormwater management program, including budget, planning, training, regulatory processes, public outreach, inspection and compliance, CIP implementation, and monitoring program effectiveness. The program involves the development, implementation, and enforcement of Citywide stormwater and water quality ordinances, programs, and policies, as well as the City's own compliance with applicable federal and state stormwater laws, rules, and permits. This position is involved in strategic planning, budgeting, regulatory actions, and operational activities, and is subject to broad direction and guidance by the Chief of Environmental Management.

ESSENTIAL JOB FUNCTIONS:

- Ensures City facilities, activities, and programs comply with applicable federal and state permits, laws, and requirements.
- Pursues amendments and revisions to the City Code as needed.
- Engages in strategic program planning, including program performance objectives and measures.
- Minimizes stormwater contamination by implementing structural and non-structural best management practices across the City's facilities and activities.
- Promotes the use of effective low impact development (LID) techniques in all new construction.
- Manages the enforcement of the City water quality ordinance as it relates to city businesses and residents.
- Assesses compliance and pursues enforcement of privately-owned stormwater management facilities as warranted to ensure compliance with all applicable local permits, laws, and requirements.
- Directs cleanup of spills threatening to reach the City storm drain system.
- Identifies and corrects illicit dry-weather storm drain flows entering the storm drain system.
- Implements and oversees a program to control fats, oils, and grease (FOG) discharges to sanitary sewers in order to prevent blockages and sanitary sewer overflows that may reach the storm drain system.
- Implements and oversees a program of erosion and sediment control inspection and enforcement to comply with state and federal clean water act requirements.
- Manages the stream assessment, stream cleanup, and adopt-a-stream activities.
- Directs the volunteer stream monitoring initiative in the City's three watersheds and uses information to measure the effectiveness of the City's stormwater program.

- Ensures storm drain outfalls are labeled and the storm drain system is properly mapped.
- Develops and implements public outreach and education tools and materials to discourage non-stormwater discharges into the storm drain system.
- Prepares annual reports for residents, the Mayor and Council, City senior staff, and regulatory agencies.
- Develops, defends, and administers the Environmental Management Division's stormwater management cost center budget.
- Direct the City's annual stormwater facility maintenance program, sets priorities for the City's maintenance contractor, and manages budget allocations.
- Prepares grant applications and provides grant tracking for funded projects.
- Develops articles, press releases, presentations, and website content on the City stormwater program.
- Represents the City at meetings and conferences.
- Recognizes individual and group resident and corporate achievements.
- In a matrix organization that crosses divisional lines, designs and improves the quality of stormwater controls placed on construction activities, and sets priorities for storm drain system maintenance.
- Coordinates City activities with those of the State, County, Metropolitan Washington Council of Governments, and other local jurisdictions.
- Hires, trains, evaluates, rewards, and disciplines professional staff.
- Performs other duties as required.

QUALIFICATIONS:

Education and Experience:

Master's degree with major coursework in regulatory compliance, environment science, environmental studies, environmental engineering, natural resource management, or closely related field and seven (7) years of progressively responsible work in stormwater management, or any equivalent combination of education and experience. Previous supervisory experience is preferred, but not required.

Special Qualifications:

Must possess an appropriate valid driver's license in the State of Maryland.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of the Federal Clean Water Act, rules, and policies, particularly those pertaining to stormwater.
- Knowledge of the Maryland State water quality laws, rules, and policies, particularly those pertaining to stormwater.
- Ability to assess regulatory compliance and use enforcement tools.
- Ability to write grant proposals.
- Ability to develop public information and outreach materials.
- Ability to self-assess personal job performance and program effectiveness.
- Ability to supervise other professionals.
- Extensive collaboration skills.
- Skill in project planning and implementation, including budgeting.
- Strong written and verbal communication skills, including public speaking and technical report writing and editing abilities.

PHYSICAL DEMANDS:

- The work is light, which requires exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force to move objects.
- Hearing 2: Ability to receive detailed information through oral communication, and to make the discrimination in sound.
- Mental Acuity: Ability to make rational decisions through sound logic and deductive processes.
- Speaking: Expressing or exchanging ideas by means of the spoken word including the ability to convey detailed or important spoken instructions to other workers accurately and concisely.
- Talking 1: Expressing or exchanging ideas by means of the spoken word including those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.
- Visual Acuity 1: Have close visual acuity to perform an activity such as preparing and analyzing data and figures, transcribing, viewing a computer terminal, and/or extensive reading.
- Visual Acuity 3: Visual Acuity to determine the accuracy, neatness, and thoroughness of the work assigned or to make general observations of facilities or structures.

WORK ENVIRONMENT:

This job is performed in a dynamic environment that requires one to be sensitive to change and responsive to changing goals, priorities, and needs.