

# RIVERDALE PARK



## Waste Reduction – 2020

### Municipal Waste Reduction

The municipality continues to make small changes that add up to achieve operational efficiency and waste reduction. Over the last several years the Town has incorporated more automated processes to reduce consumption. A few examples:

- The Mayor and Council's meeting packets are completely electronic and very few copies are made for the actual meeting. All meeting materials are available on the Town's website. <http://www.riverdaleparkmd.gov/government/2020.php>
- The use of desktop printers has been discontinued. Staff utilize a central energy efficient printer/copier.
- The Riverdale Police Department has automated processes:
  - automated payment and release of motor vehicle accident reports that eliminates paper transfer
  - ETix, electronic police reports
  - online payments (for ASE, parking citations, etc.)
- Increasing the information available on the town's website has reduced the need to make copies of frequently requested documents.
- The Town Manager's [Status and Information Report](#) (bi-weekly) is distributed electronically- no paper copies are made unless requested.
- The town has formatted many application forms as fillable electronic forms (PDFs) that can be sent electronically. With the online payment options, the entire process is nearly paperless. [http://www.riverdaleparkmd.gov/our\\_town/development\\_services/permits\\_and\\_licenses.php](http://www.riverdaleparkmd.gov/our_town/development_services/permits_and_licenses.php)
- Town Hall restrooms now have motion activated, sensor lights that conserve electricity.
- The water coolers in each municipal building have encouraged many staff to use refillable bottles or reusable cups and not single-use plastic water bottles.

In response to the impacts of the COVID-19 pandemic, the Town has and will continue to automate more systems. This will further reduce paper consumption and make processes more efficient.